



# **TOWYN & KINMEL BAY TOWN COUNCIL ANNUAL REPORT 2023 - 2024**



**Louise Formston  
Chair of the Council  
2023 - 2024**

**Dylan Thomas  
Clerk & Responsible Finance Officer**

**Approved at the Full Town Council Meeting on **TBC** (Agenda Item **TBC** ).**

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## **WELCOME BY THE 2023 - 24 MAYOR - COUNCILLOR LOUISE FORMSTON**

Welcome to the Annual Report for the Towyn and Kinmel Bay Town Council 2023 – 2024.

The aim of this report is to present the work of the Town Council to our community and be open and transparent in our approach.

I am honoured to have been Mayor of Towyn and Kinmel Bay, and the Chairperson of the Town Council for the last 12 months supporting our local schools, our senior community, local churches and community groups.

Our two local primary schools have been outstanding. Ysgol Y Foryd has gained the Best Primary School Award for 2023/24. We are so fortunate to have a dedicated team of staff across both schools providing an excellent foundation to nurture our infant and junior pupils and for that I extend my thanks for their hard work.

The Town Council has supported with environmental initiatives by planting trees, fruit trees, flower beds and bulbs, that not only encourages wildlife but shows our town in bloom.

Our Community Place Plan was launched in 2022, and the members of the TKBVoice regularly meet as representatives of the local community and then feedback to the Town Council.

Our Town Council Facebook page was launched, communicating good news stories, upcoming events and sharing photos. Being connected to our community via social media ensures that a wider audience is reached.

Defibrillators across Towyn and Kinmel Bay have been installed and are regularly maintained and are helping to save lives.

Tir Prince park is being maintained beautifully and is a great place for our visitors to come and have a picnic on one of the benches. Again, I would like to thank my fellow Councillor David Johnson for his ongoing support of the park area.

We also launched our Santa for a Senior project this year which saw over 200 Christmas hampers delivered to our senior residents. This was an initiative started by my Deputy Mayor Anna Macauley, with the support of the Town Councillors and the North Wales Fire Service.

I would like to take this opportunity to thank my fellow Town Councillors for their hard work and ongoing commitment over the past year and for supporting me in my role.

Thank you to our Town Clerk Dylan Thomas and Assistant to the Clerk Diane Donaghy who have not only supported me over the past year, but also my fellow Town Councillors and members of our community. Welcome to our new Deputy Clerk Katherine Evans, we all look forward to working with you.

Thank you to my husband Andy for his ongoing support as my official consort and to my mum, Carole for stepping in as consort when needed. Thank you for your support over the last 12 months.

Thank you to all of the residents of Towyn and Kinmel Bay for making it a fantastic place to live.

On behalf of the Town Council, I wish to extend my congratulations and support to our new Mayor Anna Macauley, I wish her all the very best and hope she enjoys her year of office.

Kind Regards

Louise Formston

Mayor/Chair Full Council

## **SECTION 1 – INTRODUCTION**

This annual report sets out to inform the residents of Towyn and Kinmel Bay about the activities undertaken by the Town Council during the period May 2023 to April 2024. This report will contain a brief outline of the structure of the Council, an overview of the Council's activities throughout the last twelve months and a financial summary. The report also includes details of all the Town Councillors/County Borough Councillors, members of staff and how to contact the Council.

Wales faces a number of challenges now and in the future, such as climate change, poverty, health inequalities, jobs and growth. To tackle these challenges, we need to work together in order to give current and future generations a good quality of life, and we need to think about the long-term impact of the decisions we make today. We also need to bear in mind the impact that the Covid-19 pandemic has had on our residents and the local economy, and of course the impact of the recovery process over the next few years.

Included within this report, is the Town Council's 2023 -24 Well-Being Future Generations Report. The report is a requirement of the (Wales) Act 2015, and provides a legally-binding common purpose – (the seven well-being goals) – for national government, local government, local health boards and other specified public bodies. It details the ways in which specific public bodies must work, and work together to improve the well-being of Wales.

This report outlines how Towyn and Kinmel Bay Town Council has contributed to the seven well-being goals for the community of Towyn and Kinmel Bay. The report covers the municipal year from May 2023 to April 2024, during the Chairmanship of Councillor Louise Formston.

## **SECTION 2 – TOWYN & KINMEL BAY TOWN COUNCIL**

Towyn and Kinmel Bay Town Council was formed in May 1983, following the re-organisation of local government and the disbanding of Abergele District Urban Council.

The Town Council comprises of three electoral wards of Kinmel Bay 1, Kinmel Bay 2 and Towyn. There are currently 15 Town Councillors, of which 4 are also Conwy Country Borough Councillors, representing a population of approximately 8500, and some 50,000 plus visitors in the summer season. Individual Councillor details are listed on Page 25.

At the head of the Council is the Chairman, who is elected annually from its serving Councillors. The current Chairman (2023 - 24) is Cllr Louise Formston, who is a resident of Towyn. The current Vice Chairman (2023 -24) is Cllr Anna Macauley, who is a resident of Kinmel Bay.

Towyn and Kinmel Bay Town Council usually meet once or twice per month, except during August. The face to face meetings are held at the TKBTC, Community Resource Centre, The Square, Off Foryd Road, Kinmel Bay, Conwy, LL18 5BT, however all formal Town Council meetings are held hybrid therefore can also be accessed remotely. Please refer to 2024 -25 meeting schedule which can be found on Page 27 of the Appendices.

The Council's main duties include:

- Providing financial and administrative support in respect of all service delivered by the Town Council.
- Management and maintenance of the council office located at The Square, Off Foryd Road, Kinmel Bay, Conwy, LL18 5BT.
- Management and maintenance of Chester Avenue Community Woodland and Fordd Y Berllan Playing Field in Towyn.
- Ground Maintenance – Various sites within the Towyn and Kinmel Bay area.
- Maintenance of various planters throughout the community.

- Maintenance of various benches and picnic benches within Towyn and Kinmel Bay.
- Maintenance of 5 Community Bus Shelters in the Towyn and Kinmel Bay area.
- Managing bookings and diary for events held by residents and community groups at the Kinmel Bay Community Centre. This also includes support with invoicing and banking (undertaken F.O.C. as a Community Service).
- TKBTC staff undertake/manage the cleaning and the provision of cleaning materials for the Community Centre (recharged quarterly to Kinmel Bay Community Centre).
- Custodians of the War Memorial (St Mary's Church).
- Installation each year of Christmas lighting and Christmas trees in Towyn and Kinmel Bay.
- Annual Community Awards Event.
- Annual Community Skips Events.
- Provide support to local community groups via grants.

TKBTC has representatives on numerous community bodies within Towyn and Kinmel Bay, and the Town Council has strong links with its two primary schools (Ysgol Maes Owen and Ysgol Y Foryd).

The Community Council has looked to invest in more efficient and environmentally friendly use of energy sources during recent years which has resulted in a reduced carbon footprint and energy costs.

### **Examples**

1/ The Town Council is working towards a paperless office transferring files from paper to electronic, where possible, and archiving older documents via the Record Office. The use of email as a form of communication has greatly increased and large documents are circulated via email rather than in paper copy with the Council's agenda.

2/ The Local Government & Elections (Wales) Act 2021 enables the council to hold Hybrid Meetings and use electronic forms of communications, which the council is happy to implement

3/ Most new benches and picnic benches have been locally sourced/ manufactured, and are made from recycled UPVC.

4/ The Christmas Lights (tree lights and lamp post motifs) have been replaced with LED lights.



### SECTION 3 – 2024 – 25 FINANCIAL SUMMARY

The Town Council has an Expenditure Budget of **£322,191** for the forthcoming financial year (**2024- 25**). The Council's Precept has been set at **£253,549** with further money generated via a Solar Farm Grant of **£12,000**, together with income of **£15,035** raised from the provision of a range of services, including recharges, room bookings and the rent.

A summary of the main areas of the budget expenditure for **2024 - 25** are shown below:

| <u>HEADINGS</u>                             | <u>EXPENDITURE</u>     |
|---------------------------------------------|------------------------|
| <b>Administration including Staff Costs</b> | <b>£185,361</b>        |
| <b>Civic Activities</b>                     | <b>£11,670</b>         |
| <b>Resource Centre</b>                      | <b>£30,500</b>         |
| <b>Outside Services</b>                     | <b>£17,500</b>         |
| <b>Community Centre</b>                     | <b>£7,600</b>          |
| <b>Grants</b>                               | <b>£15,000</b>         |
| <b>Christmas</b>                            | <b>£11,000</b>         |
| <b>Projects</b>                             | <b>£44,010</b>         |
|                                             |                        |
| <b>TOTALS</b>                               | <b><u>£322,191</u></b> |

The Total Income for the financial year is set at **£280,584 - (Including the Precept of £253,549)**.

**(The above figures, are as at 3<sup>rd</sup> January 2024, which is the date the 2024 -25 Precept figure was approved by the TKBTC Full Council).**

The Town Council is subject to internal and external audits each year, to ensure that we manage public finances appropriately. The Council has achieved clear audits for a number of years, which demonstrates sound management and financial systems.

## **SECTION 4 – PURPOSE AND AIMS**

### **Mission Statement**

To work with the community to create an inclusive, healthy, thriving and sustainable environment for and on behalf of the residents and visitors of Towyn and Kinmel Bay.

### **Purpose**

- To represent the community views.
- To actively work with the community to deliver agreed projects.
- To engage with the communities of Towyn and Kinmel Bay, and proactively focus on achieving goals and aims.

### **Aims**

- To promote a balanced and thriving community.
- To develop and maintain the public infrastructure to improve community appearance and encourage continued development.
- To support the resident's wellbeing, health, safety and education.
- To establish good working relationships with all other bodies, including private, public voluntary and community organisations.
- To listen to and to value the opinions of the communities which we serve, thus enabling residents to be involved in decision making and future development plans which will affect their environment or lives.
- To keep residents informed about the work undertaken by the Town Council, regarding local issues.
- To be open and transparent in all aspects of its operation.

- To achieve the best financial value in the provision of high-quality amenities and services for residents.
- To work with third party organisations to protect the natural environment and local heritage, and continue the enhancement of rural habitats.



# **Towyn & Kinmel Bay Town Council**

## **2023 - 24 Well-being and Future Generations Report**

- Approved by TKBTC at Full Council Meeting held on 07/05/2024 - Agenda Item 9.

### **About this Report**

Welcome to Towyn and Kinmel Bay Town Council's Annual Report for 2023/2024. This report outlines how the Town Council is striving to provide and improve services that are compliant with the Well-being of Future Generations (Wales) Act 2015.

The Well-being Future Generations Act 2015 is about improving the social, economic, environmental and cultural well-being of Wales. The Act places a duty on certain Community and Town Councils, to take all reasonable steps in meeting the local objectives included in the local well-being plan. It gives a legally binding common purpose – the seven well-being goals- for National Government, Local Government, Health Boards and other specific public bodies. It details the ways in which specified public bodies work, and work together to improve the wellbeing of Wales.

The Town Council are also required to comply with the Conwy and Denbighshire Public Services Board (PSB) Well-being Plan 2023 - 2028. This plan focuses on 4 priority area to make Conwy and Denbighshire a more equal place with less deprivation:

**Well- Being - Communities are happier, healthier & more resilient in the face of challenges, such as Climate Change and Nature Emergency, or the rising cost of living.**

**Economy - There is a flourishing economy, supported by skilled workforce for the future.**

**Equality - Those with protected characteristics face fewer barriers.**

**Housing - There is improved access to good quality housing.**

The aim of this report is to give a brief overview of what we have achieved and how TKBTC are making a difference in line with the 9 ways of working and also to outline our future direction.

•**Leadership:** Provide strong shared leadership and responsibility for effective long-term change, using our collective voice as partners to influence and advocate on behalf of our communities.

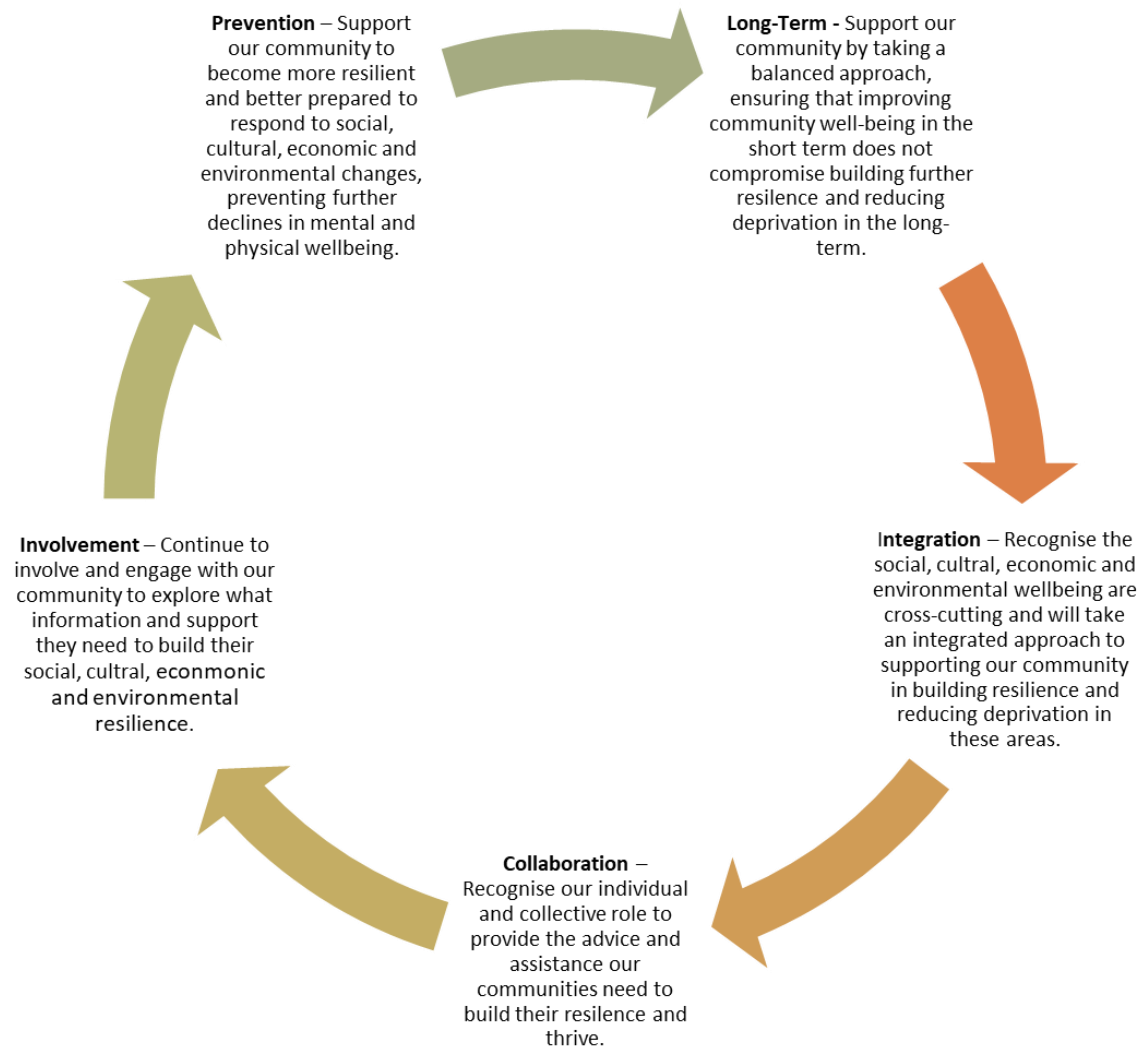
•**Co-production:** Foster an environment, and encourage strong networks, that promote meaningful engagement and communication with our communities, supporting a culture where co-production and involvement thrives.

- Fairness:** Promote fairness, equality and diversity through all of our work.
- Informed decision-making:** Maintain effective governance that allows for strong, evidence-based decision making, acting on recommendations made through quality research and engagement.
- Transparency:** Have clear and transparent performance management arrangements in place.
- Assess:** Ensure that our activities and decisions are assessed for their impact in terms of the national Well-being Goals, the sustainable development principle, and five ways of working. This includes taking account of short and long-term needs, applying 'Futures Thinking' to identify and address root causes of the issues that we face, and preventing, rather than reacting to, high risk events wherever possible.
- Reflect:** Use the advice given by the office of the Well-being of Future Generation's Commissioner, Natural Resources Wales and others to focus our discussions as we take forward our steps.
- Development:** Explore and support joint opportunities for training and workforce development, such as secondment opportunities between our organisations.

- Language:** Support and promote the Welsh Language in all that we do, integrating the Welsh Language strategies of partners.

We will apply these nine principles to all of our work as we take forward the steps that we have identified in support of our objective to make **Denbighshire and Conwy a more equal place with less deprivation**. These are things that we can do collectively over and above the existing roles and responsibilities of our individual members, and they will help us to define our actions and structure the detailed planning that will support this Plan's implementation. They will also help us to hold ourselves to account by monitoring and measuring our progress and success.

A further aim of this report is to give a brief overview of how we will apply the 5 ways of working in order to maximise our contribution to the Well-being Goals.





## The Seven Wellbeing goals for Wales

The Wellbeing of Future Generations Act 2015 outlines seven wellbeing goals which need to be considered when drawing up local objectives. A description of each wellbeing goal and the issues identified within the theme is provided below. All of the issues identified in this Needs Analysis are cross-cutting and impact on more than one of these spheres of wellbeing.

| PROSPEROUS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | RESILIENT                                                                                                                                                                                                                                                                       | HEALTHIER                                                                                                                                                                                                 | MORE EQUAL                                                                                                                                                                                                          | COHESIVE COMMUNITIES                                                                                        | VIBRANT CULTURE AND THRIVING WELSH COMMUNITIES                                                                                                                                                                   | GLOBALLY RESPONSIVE                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• An innovative, productive and low carbon society which recognises the limit of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work</li> </ul> | <ul style="list-style-type: none"> <li>• A nation which maintains and enhances a biodiverse natural environment with health functioning eco systems that support social, economic and ecological resilience and the capacity to adapt to change (eg. Climate change)</li> </ul> | <ul style="list-style-type: none"> <li>• A society in which peoples physical and mental wellbeing is maximised, and in which choices and behaviours that benefit future health are understood.</li> </ul> | <ul style="list-style-type: none"> <li>• A society that enables people to fulfil their potential no matter what their background or circumstance (including socio-economic background and circumstances)</li> </ul> | <ul style="list-style-type: none"> <li>• Attractive, viable safe and well- connected communities</li> </ul> | <ul style="list-style-type: none"> <li>• A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, sports and recreation</li> </ul> | <ul style="list-style-type: none"> <li>• A nation which, when doing anything to improve the economic, social, environmental and cultural wellbeing of Wales, takes account of whether doing such a thing may make a positive contribution to global wellbeing.</li> </ul> |

**Prosperous** - An innovative, productive and low carbon society which recognises the limit of the global environment and therefore uses resources efficiently and proportionately including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work

**Resilient** – A nation which maintains and enhances a biodiverse natural environment with health functioning eco systems that support social, economic and ecological resilience and the capacity to adapt to change (e.g. Climate change)

**Healthier** – A society in which peoples physical and mental wellbeing is maximised and in which choices and behaviours that benefit future health are understood.

**More Equal** – A society that enables people to fulfil their potential no matter what their background or circumstance (including socio- economic background and circumstances)

**Cohesive communities**- Attractive, viable safe and well- connected communities

**Vibrant culture and thriving Welsh language** – A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, sports and recreation

**Globally responsive** – A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global wellbeing.

The challenge for the Local Council is to demonstrate how it can make a positive contribution to these priority areas, given that the objectives are strategically determined and of more relevance, to larger statutory bodies who can more effectively influence their progress. All Local Councils have their own local priorities, which are important to their own communities, and our ethos has been to work cohesively to support projects that make a meaningful contribution to the community and PSB plan.

## **Matrix showing cross-cutting themes**

Some of the activities of Towyn and Kinmel Bay Town Council towards the wellbeing goals are cross cutting and impact on more than one of these spheres of well-being. The grids below give an interpretation of how each contribution might fit within the list of goals.

|    | PROSPEROUS                                 | RESILIENT | HEALTHIER | MORE EQUAL | COHESIVE | CULTURE | LOCALLY RESPONSIVE | ENVIRONMENTALLY RESPONSIVE |
|----|--------------------------------------------|-----------|-----------|------------|----------|---------|--------------------|----------------------------|
| 1  | Community Support Contribution             |           |           |            |          |         |                    |                            |
| 2  | First Response Engagement (Defibrillators) |           |           |            |          |         |                    |                            |
| 3  | Community Library support                  |           |           |            |          |         |                    |                            |
| 4  | Local Grant Scheme                         |           |           |            |          |         |                    |                            |
| 5  | Community Awards                           |           |           |            |          |         |                    |                            |
| 6  | Green Infrastructure                       |           |           |            |          |         |                    |                            |
| 7  | Climate Change – (Solar lighting)          |           |           |            |          |         |                    |                            |
| 8  | Community Skip days                        |           |           |            |          |         |                    |                            |
| 9  | Speed Sensing Signs                        |           |           |            |          |         |                    |                            |
| 10 | Tir Prince Park Projects                   |           |           |            |          |         |                    |                            |
| 11 | Community Planting Scheme                  |           |           |            |          |         |                    |                            |
| 12 | Community Centre Support                   |           |           |            |          |         |                    |                            |
| 13 | Crime Prevention and Reduction             |           |           |            |          |         |                    |                            |
| 14 | Community Planter Project                  |           |           |            |          |         |                    |                            |
| 15 | Town Christmas Project                     |           |           |            |          |         |                    |                            |
| 16 | Community Place Plan                       |           |           |            |          |         |                    |                            |
| 17 | Community Litter Pick Days                 |           |           |            |          |         |                    |                            |
| 18 | Ground Maintenance                         |           |           |            |          |         |                    |                            |
| 19 | Flag Pole                                  |           |           |            |          |         |                    |                            |
| 20 | Bus Shelters                               |           |           |            |          |         |                    |                            |

|    |            |  |  |  |  |  |  |  |
|----|------------|--|--|--|--|--|--|--|
| 21 | Goal Posts |  |  |  |  |  |  |  |
|----|------------|--|--|--|--|--|--|--|

## **Context supporting Matrix**

### **1. Community Support Contribution**

Strong links with the community, and recognition of the difficulties facing some residents of Towyn & Kinmel Bay, has resulted in an increased demand on the local Food Bank situated at Kinmel Bay Church and the Hygiene Packs for St Mary's Church Towyn. In 2023 - 24 TKBTC has purchased food and basic provisions to the value of £5130.21.

### **2. First Response Engagement**

TKBTC purchased a further three emergency community defibrillators in 2023, which have been installed at Chester House, Chester Avenue (£500 contribution received from Cartrefi Conwy), Sandy Cove Club (£500 contribution received from the Sandy Cove Club) and Kinmel Bay Club. To date TKBTC have purchased a total of 9 Community Defibrillators, and 12 Secure Defibrillator Housing Cabinets. The majority of the Town Councillors & Employees have received basic CPR Training. TKBTC manage, maintain and replenish the consumables of 14 Community Defibrillators. The details and locations of the all our community defibrillators within the Towyn and Kinmel Bay area, can be found on the Town Council's website.

### **3. Community Library**

The Community Library provides a key service to our residents, it's run by a part time CCBC staff member and a number of volunteers (Friends of the Kinmel Bay Community Library). TKBTC contribute the sum of £3,000 per annum towards the salary of the CCBC employee, to help maintain the Library Service/Keep the Library open.

#### **4. Local Grant Scheme**

During 2023 - 24 TKBTC awarded grants/donations totalling £12,113.80 to local organisations and community groups. The Town Council also contributed £810.00 towards Conwy CBC summer play events in the Towyn and Kinmel Bay area in 2023.

#### **5. Community Awards Scheme**

A popular scheme which recognises individuals within the community who have contributed and/or made a positive impact. In 2023 there were 4 nominations, the nominations will be carried forward into 2024, and will be considered for a Community Award and Certificate at our Community Awards Event which will be held in October 2024.

#### **6. Green Infrastructure**

Both our local primary schools continue to hold open air class room sessions and litter picking events at the Chester Avenue Woodland. TKBTC has continued discussions with CCBC & the Welsh Government regarding the WG land at Parc Hanes being an area of natural space, and the area has been included in the CCBC Replacement Local Development Plan.

A TKBTC Councillor has continued to work with Conwy Beekeepers and Greencoat Capital to establish/develop the honey bee apiary on the Solar Park in Kinmel Bay, Conwy, North Wales, with a view to introducing additional green infrastructure on the site, this involves specialised planting and the introduction of beehives to the site.

In 2023 TKBTC have again sourced/planted additional trees in the Towyn and Kinmel Bay area (grass verges at Foryd Road, Sandy Cove Greens, Kendal Road, Festival Church and the Clwyd Park & Owain Glyndwr Estates). The transfer of the Owain Glyndwr Abandoned Play Area from Conwy CBC was completed in 2023, and this designated public open space will be reopened as a Community Garden.

## **7. Climate Change**

During 2023/2024 TKBTC has introduced eco-friendlier solar LED lighting (10 lamp posts) on the Ogwen Avenue and Green Avenue (Phase 1). The majority of benches and all picnic benches installed by TKBTC have been manufactured from recycled UPVC plastic.

## **8. Community Skip Days**

Community Skip Days have been held at Tir Prince Park, Kendal Road Car Park, Sandy Cove, Kinmel Bay Church Car Park, Chester Avenue, Glan Morfa & Maes Y Llan. A total of eight Community Skip Days have been held and funded by TKBTC in 2023 – 24, and a total of 12 skips were filled.

## **9. Speed Warning Signs**

TKBTC supported CCBC by funding the cost of the procurement and installation of two additional speed signs in 2023-24, one on Foryd Road and one on Towyn Road.

## **10. Tir Prince Park Projects**

The Town council continues to maintain the two fountains in Tir Prince Park, the fountains have been extremely well received and are popular with residents and visitors alike. There has been a significant increase in pond life due to cleaner water and improved oxygenation.

TKBTC has again made improvements to the natural waterways within the park, which included the scraping back of the banks, the unblocking of the Tir Prince Park pond, and the removal of rubbish and excess/overgrown algae & reeds.

### **11. Community Planting Scheme**

A range of spring flowering bulbs have again been planted throughout various grass verges and green areas in both Towyn and Kinmel Bay, including the mass planting of additional crocus bulbs on the grass verges on St Asaph Avenue.

### **12. Community Centre Support**

In order to support the Community Centre with administration, TKBTC continues to manage the bookings and diary for events held by residents and community groups. This also includes support with invoicing and banking (undertaken F.O.C. as a Community Service).

TKBTC staff undertake/manage the cleaning and the provision of cleaning materials for the Community Centre (recharged quarterly to Kinmel Bay Community Centre).

### **13. Crime Prevention and Reduction**

TKBTC contribute towards the running costs of the three Conwy County Borough Council CCTV cameras which are located within Towyn and Kinmel Bay.

TKBTC have a number of CCTV cameras to protect both the Community Resource Centre and the Kinmel Bay Community Centre.

### **14. Community Planter Project**

TKBTC over the last few years purchased and installed a total of 24 planters (the majority of which are locally manufactured and environmentally friendly UPVC raised planters). The planters are located throughout Towyn and Kinmel Bay, and have been thoughtfully planted to enhance and brighten up local areas. Suitable plants have been identified, which are wildlife friendly, and attract/help pollinators to survive.

### **15. Town Christmas Project**

TKBTC take pleasure to source and install the annual Christmas Trees and Lighting for both Kinmel Bay and Towyn. The Trees are located in prominent positions in each town, and the street lighting stretches approximately 3 miles through both Towyn and Kinmel Bay. The Town Council organised and funded a Christmas related events at the two local primary schools in December 2023.

Santa for a Senior was successfully launched in December 2023, and it was extremely well received by the residents of Towyn and Kinmel Bay. With the support of our local community and local businesses we managed to deliver over 200 gift hampers to our older residents in Towyn & Kinmel Bay. Our Councillors were very humbled to meet and chat with some of our older generation and the smiles on the residents faces made it all the more worthwhile.

The TKBTC Mayor visited all nursing/residential homes in December 2023 to present the residents and staff with Chocolates and biscuits for Christmas.

### **16. Community Place Plan**

TKBVoice members continue to work hard to make Towyn and Kinmel Bay a better and healthier place to live. The Towyn and Kinmel Bay Community Place Plan was formally adopted as Supplementary Planning Guidance by the Conwy CBC Cabinet on 22<sup>nd</sup> August 2023. The Towyn and Kinmel Bay Community Place Plan is the very first Community Place Plan within Conwy CBC to be adopted as Supplementary Planning Guidance.

### **17. Community Litter Pick Days**

TKBTC Community Litter Picking Equipment (litter tongs, litter bags, litter Bag hoops, high viz vests and gloves), have again been used by a number of local schools/groups/organisations/individuals for litter picking events. This initiative has resulted in the promotion of local groups/schools/organisations and individuals taking/restoring pride in our local community.



## **18. Ground Maintenance**

TKBTC continues to be responsible for the ground maintenance at Chester Avenue Woodland, Ffordd Y Berllan Playing Field and the Quarry Line Path. The Town Council financially supports and organises schemes of work at these locations, including planting, accessibility, clearing and general maintenance of any relevant gates, fencing etc. Also grass cutting initiatives in various locations within Towyn and Kinmel Bay.

## **19. Flag Pole**

TKBTC flag pole continues to be used to commemorate/ acknowledge/ celebrate important dates (such as St David's Day and Remembrance Day), and also to acknowledge the excellent work undertaken by the NHS and frontline workers during the pandemic.

## **20. Bus Shelters**

TKBTC continues to be responsible for covering the ongoing costs of maintaining and cleaning 5 Community Bus Shelters in the Towyn and Kinmel Bay area. These community bus shelters would have been removed by CCBC, if the Town Council had not agreed to take over the financial and maintenance responsibilities. The shelters are located at the following locations: - Kinmel Bay Community Centre, Chester Avenue and 3 x Towyn Road (outside Palins Caravan Park, Seagull Pub, and The Wendover Pub). In 2023 – 24 the Chester Avenue Bus Shelter was fully refurbished, and the Palins and Seagull shelters were replaced with green living roof shelters, which are bee/bug friendly (CCBC were successful in securing grant funding for the two green living roof shelters).

## **21. Goal Posts**

During 2023 football goal posts were installed at Tir Prince Park & Fordd Y Berllan Playing field, to promote sport and wellbeing for our younger residents.

## **Conclusion**

This report is a self-reflection of some of the progress we have made during 2023/24 notwithstanding the ongoing challenges and constraints that have faced us all with the restrictions the pandemic has created. We have continued to adapt our ways of working in order to continue to commit to the long-term social, environmental, cultural and economic wellbeing of our community. Aspirations for the year ahead are to continue to work together, and with the community, to focus on upholding the values of the Wellbeing of Future Generations (Wales) Act 2015.

## SECTION 6 - DETAILS OF WARDS & MEMBERS

### TOWYN & KINMEL BAY TOWN COUNCIL

#### Kinmel Bay Ward

|                            |                                                                                                            |
|----------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Anthony Bibby</b>       | <b>07503342759</b><br><a href="mailto:a.bibby@tkbtc.co.uk">a.bibby@tkbtc.co.uk</a>                         |
| <b>Geoff Corry (Mayor)</b> | <b>07465444481</b><br><a href="mailto:g.corry1@tkbtc.co.uk">g.corry1@tkbtc.co.uk</a>                       |
| <b>Lee Gledhill</b>        | <b>07989460077</b><br><a href="mailto:l.gledhill@tkbtc.co.uk">l.gledhill@tkbtc.co.uk</a>                   |
| <b>Barry Griffiths</b>     | <b>01745 355714</b><br><a href="mailto:b.griffiths@tkbtc.co.uk">b.griffiths@tkbtc.co.uk</a>                |
| <b>Morris Jones</b>        | <b>07971125690</b><br><a href="mailto:m.jones@tkbtc.co.uk">m.jones@tkbtc.co.uk</a>                         |
| <b>Luke Knightly</b>       | <b>07836787789</b><br><a href="mailto:l.knightly@tkbtc.co.uk">l.knightly@tkbtc.co.uk</a>                   |
| <b>Anna Macauley</b>       | <b>07812892833</b><br><a href="mailto:a.macauley@tkbtc.co.uk">a.macauley@tkbtc.co.uk</a>                   |
| <b>Kay Redhead</b>         | <b>07852711321</b><br><a href="mailto:cllr.kay.redhead@conwy.gov.uk">cllr.kay.redhead@conwy.gov.uk</a>     |
| <b>Michael Smith</b>       | <b>07762142639</b><br><a href="mailto:cllr.michael.smith@conwy.gov.uk">cllr.michael.smith@conwy.gov.uk</a> |
| <b>Nigel Smith</b>         | <b>07732497128</b><br><a href="mailto:cllr.nigel.smith@conwy.gov.uk">cllr.nigel.smith@conwy.gov.uk</a>     |

## Towyn Ward

|                                       |                                                                                                                       |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Louise Formston (Deputy Mayor)</b> | <b>07730498064</b><br><a href="mailto:l.formston@tkbtc.co.uk">l.formston@tkbtc.co.uk</a>                              |
| <b>Lynda Griffiths</b>                | <b>01745 355714</b><br><a href="mailto:l.griffiths@tkbtc.co.uk">l.griffiths@tkbtc.co.uk</a>                           |
| <b>David Johnson</b>                  | <b>07410501920</b><br><a href="mailto:d.johnson1@tkbtc.co.uk">d.johnson1@tkbtc.co.uk</a>                              |
| <b>Bernice McLoughlin</b>             | <b>01745 361318</b><br><a href="mailto:cllr.bernice.mcloughlin@conwy.gov.uk">cllr.bernice.mcloughlin@conwy.gov.uk</a> |
| <b>Deborah Mulvaney</b>               | <b>07805574982</b><br><a href="mailto:d.mulvaney@tkbtc.co.uk">d.mulvaney@tkbtc.co.uk</a>                              |

## SECTION 7 – 2024 - 25 MEETING TIMETABLE

|                                                                                                                                                    |                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u><b>May 2024</b></u><br><br><b>Wed 15 Full Council - (AM)</b>                                                                                    | <u><b>December 2024</b></u><br><br><b>Mon 2 Full Council - General</b>                                                                                |
| <u><b>June 2024</b></u><br><br><b>Wed 5 Full Council - Environ</b><br><b>Mon 10 Full Council - General</b>                                         | <u><b>January 2025</b></u><br><br><b>Wed 8 Full Council - Precept</b><br><b>Mon 13 Full Council - General</b><br><b>Wed 22 Full Council - Environ</b> |
| <u><b>July 2024</b></u><br><br><b>Wed 24 Full Council - General</b>                                                                                | <u><b>February 2025</b></u><br><br><b>Mon 17 - HR Committee</b>                                                                                       |
| <u><b>August 2024</b></u><br><br><b>Wed 14 Full Council - General</b>                                                                              | <u><b>March 2025</b></u><br><br><b>Mon 3 Full Council - Environ</b><br><b>Wed 19 Full Council - General</b>                                           |
| <u><b>September 2024</b></u><br><br><b>Mon 2 Full Council - Environ</b><br><b>Wed 25 Full Council - General</b>                                    | <u><b>April 2025</b></u><br><br><b>Mon 21 Full Council - Environ</b>                                                                                  |
| <u><b>October 2024</b></u><br><br><b>Mon 7 Full Council - HR Committee</b><br><b>Mon 14 – General</b>                                              | <u><b>May 2025</b></u><br><br><b>Tues 6 Full Council - General</b><br><b>Wed 14 Full Council - (Annual Meeting)</b>                                   |
| <u><b>November 2024</b></u><br><br><b>Sun 10 Remembrance Sunday</b><br><b>Mon 4 Full Council - Environ</b><br><b>Wed 20 Full Council - General</b> |                                                                                                                                                       |

## SECTION 8 - MEMBERS ATTENDANCE ANALYSIS 2023-24

### Councillor Attendance Summary 2023-24

| COUNCILLOR         | TOTAL<br>EXPECTED<br>ATTENDANCE | ATTENDED | PERCENTAGE |
|--------------------|---------------------------------|----------|------------|
| Anthony Bibby      | 21                              | 10       | 48%        |
| Geoff Corry        | 21                              | 15       | 71%        |
| Louise Formston    | 21                              | 21       | 100%       |
| Lee Gledhill       | 19                              | 11       | 58%        |
| Barry Griffiths    | 19                              | 16       | 84%        |
| Lynda Griffiths    | 19                              | 17       | 89%        |
| David Johnson      | 19                              | 13       | 68%        |
| Morris Jones       | 21                              | 21       | 100%       |
| Luke Knightly      | 19                              | 11       | 58%        |
| Anna Macauley      | 21                              | 15       | 71%        |
| Bernice McLoughlin | 19                              | 16       | 84%        |
| Deborah Mulvaney   | 19                              | 11       | 58%        |
| Kay Redhead        | 21                              | 18       | 86%        |
| Michael Smith      | 19                              | 14       | 74%        |
| Nigel Smith        | 19                              | 17       | 89%        |

- 15 Councillors elected/co-opted on the Town Council

## SECTION 9 - MEMBERS ALLOWANCES 2023 -2024

| Councillor Name    | Payments for costs incurred in respect of telephone, broadband etc. (max £156 per member) | Consumables     | Responsibility Payment (up to £500 to a maximum of 5 members) | Chair/Mayor's & Deputy Chair/Mayors Allowance | Financial loss Allowance | Travel & Subsistence expenses | Contribution to Costs of Care and Personal Assistance (CPA). (Total reimbursed in the year and NOT payment to each member). | Other      | Total             |
|--------------------|-------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------|-----------------------------------------------|--------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------|------------|-------------------|
| Tony Bibby         | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Geoff Corry        | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Louise Formston    | £ 156.00                                                                                  | £ 52.00         |                                                               | £ 1,500.00                                    |                          |                               |                                                                                                                             |            | £ 1,708.00        |
| Lee Gledhil        | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Barry Griffiths    | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Lynda Griffiths    | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| David Johnson      | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Morris Jones       | £ 156.00                                                                                  | £ 52.00         | £ 500.00                                                      |                                               |                          |                               |                                                                                                                             |            | £ 708.00          |
| Luke Knightly      | £ -                                                                                       | £ -             |                                                               |                                               |                          |                               |                                                                                                                             |            | £ -               |
| Bernice McLoughlin | £ -                                                                                       | £ -             |                                                               |                                               |                          |                               |                                                                                                                             |            | £ -               |
| Anna Macauley      | £ 156.00                                                                                  | £ 52.00         |                                                               | £ 500.00                                      |                          |                               |                                                                                                                             |            | £ 708.00          |
| Deboroah Mulvaney  | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Kay Redhead        | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Michael Smith      | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| Nigel Smith        | £ 156.00                                                                                  | £ 52.00         |                                                               |                                               |                          |                               |                                                                                                                             |            | £ 208.00          |
| <b>Total</b>       | <b>£ 2,028.00</b>                                                                         | <b>£ 676.00</b> | <b>£ 500.00</b>                                               | <b>£ 2,000.00</b>                             | <b>£ -</b>               | <b>£ -</b>                    | <b>NIL</b>                                                                                                                  | <b>£ -</b> | <b>£ 5,204.00</b> |

## SECTION 10 - TKBTC – OFFICE CONTACT DETAILS & OPENING TIMES

### **DYLAN THOMAS**

CLERK AND RESPONSIBLE FINANCE OFFICER

**EMAIL:** [clerk@towynkinmelbay-tc.gov.uk](mailto:clerk@towynkinmelbay-tc.gov.uk)

### **KATHERINE EVANS**

DEPUTY CLERK

**EMAIL:** [deputy@towynkinmelbay-tc.gov.uk](mailto:deputy@towynkinmelbay-tc.gov.uk)

### **DIANE DONAGHY**

ADMINISTRATIVE ASSISTANT

**EMAIL:** [assisstak@towynkinmelbay-tc.gov.uk](mailto:assisstak@towynkinmelbay-tc.gov.uk)

### **ADDRESS:**

TOWYN & KINMEL BAY TOWN COUNCIL

COMMUNITY RESOURCE CENTRE

THE SQUARE

OFF FORYD ROAD

KINMEL BAY

LL18 5BT

### **TELEPHONE:**

01745 355899

### **OFFICE OPENING TIMES:**

MONDAY - FRIDAY 9.00AM TO 3:30PM